User Guide to Easel.ly

Questions?
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Easel.ly (www.easel.ly) is an easy, web-based tool for creating vibrant infographics. Here's how to start an Easel.ly project:

Open an account

Start at http://www.easel.ly and click on "Register" in the upper right corner of the page to open an account.

You can use any email address you'd like for this easel.ly account.

Start a project
Login and the next page should be the opening dashboard. If you have any existing projects, they will be listed under "My Visuals."

To start, scroll down to the lower half of the dashboard and choose a "vheme": These are 16 templates you can use to start creating a project.

After you click on a template, you'll be taken to the Canvas drawing board. This is where you'll edit your infographic. There are several Toolbar buttons that you will use:

Vheme:
If you've changed your mind and want to completely change the look of your infographic, click on the Vheme button to pick a new template theme.

Alternatively, you can re-start with a blank canvas by clicking the Clear button on the menu in the upper left corner of the screen.

Objects:
Click on the Objects button to insert figures of people and things such as cars, flags, etc.

Background:
Click on the Backgrounds button to change the background color.

Shapes:
This provides you with symbols and shapes such as arrows, quote bubbles, etc.

Text:
Use this button to insert text boxes in your infographic.

Upload:
You can upload your own images with the Upload button.

<u>Grid:</u>
The grid view is a useful tool that helps you precisely align the elements of your infographic.

Save your Project:
To save your work, go to the left upper corner of the editing drawing board and click on the Save link to name and save your infographic.

If you have questions, contact Harriett at green19@illinois.edu!